**Blackboard Connect Trainings**

[Create a message](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#create-a-message_OTP-0)

[Merge tags with recorded messages](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#merge-tags-with-recorded-messages_OTP-1)

[Send a saved message](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#send-a-saved-message_OTP-2)

[Search for recipients](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#search-for-recipients_OTP-3)

[Use advanced message options](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#use-advanced-message-options_OTP-4)

[Accessibility best practices for all communication](https://help.blackboard.com/Community_Engagement/Administrator/Mass_Notifications/Create_and_Send_Messages#accessibility-best-practices-for-all-communication_OTP-5)